

# **Recipient View: Grant Details Screen**

The "Grant Details" screen includes project information relevant to each Grant Project. This screen contains information associated with the Project Period, Budget Period, Current Approved Budget, and Notice of Award. Users can also access tabs on this screen including *Details*, *History*, *Reports*, *Amendments*, and *Notes*.

#### OVERVIEW AND NAVIGATION

From the "My Grants List" screen, navigate to the "Grant Details" screen by clicking the **arrow** button on a Grant Project card while in *Grid View*.

	$\rightarrow$	
Active		
PROJECT TITLE		
GRANT PROGRAM		

Figure 1: Grant Project card with arrow button



## Alternatively, click the Grant Number button in a Grant Project row while in List View.

Grant # 🝷	FAIN #	Project Title	Grant Program	<b>S</b> tatus
-				Active

Figure 2: Grant Project row with Grant Number name button

### The "Grant Details" screen appears.

	Opportunit	ies Applications	Grants	0	JB 🗸
• Active	01/01/2016	Current Budget Period: 01/01/2017-1	2/31/2017 (2 of 2)		12/31/2018
\$100,000.00	Details	History Reports	Amendments	Notes	
View Notice of Award	Tasks View Non-Competing Continuation	on 06/20/2017 Subm	itted	View Application	:
GRANT PROGRAM	Grant Details				
PROJECT TITLE	Notice of Award Issued: 06/20/2017				
	Federal Information				
	PROGRAM OFFICE	FEDERAL PROJECT OFFICER	GRA	NTS MANAGEMENT OF	FICER

Figure 3: Grant Details screen



#### GRANT DETAILS HERO AND LEFT RAIL

On the "Grant Details" screen, a Grant Details Hero and Left Rail appear regardless of the active tab. Both the Grant Details Hero and the Left Rail display basic information about the Grant Project.

### Grant Details Hero

The Grant Details Hero appears below the Global Navigation bar.

<b>(</b>	• Active	• 04/01/2017	Current Budget Period: 04/01/2017-03/31/2018 (1 of 3)	03/31/2022
Figure 4	: Grant Details Hero			

Click the Back button to return to the "My Grants List" screen.



Figure 5: Grant Details Hero with Back button

The Grant Project Status, Grant Number, and FAIN appear on the left side of the hero.

<	Active	• 04/01/2017	• • • • • • • • • • • • • • • • • • •	03/31/2022

Figure 6: Grant Details Hero with Grant Project Status, Grant Number, and FAIN

A Project Period Timeline appears on the right side of the hero. The Project Period Timeline represents the Project Period for the Grant Project. For Grant Projects with multiple budget periods, the Project Period Timeline is divided into segments, each representing an individual Budget Period.



Figure 7: Grant Details Hero with Project Period Timeline

The date displayed below the left side of the timeline represents the Project Period Start Date.



• Active	04/01/2017	Current Budget Period: 04/01/2017-03/31/2018 (1 of 3)	03/31/2022

Figure 8: Grant Details Hero with Project Period Start Date

The date displayed below the right side of the timeline represents the Project Period End Date.

• Active			
	04/01/2017	Current Budget Period: 04/01/2017-03/31/2018 (1 of 3)	03/31/2022

Figure 9: Grant Details Hero with Project Period End Date

The Current Budget Period appears in the middle, below the Project Period Timeline. In the Current Budget Period field, the Budget Period Start Date and Budget Period End Date appear. The position of the current Budget Period in the total amount of Budget Periods appears at the end of the field.

of 3) 03/31/2022

Figure 10: Grant Details Hero with Current Budget Period

# Left Rail

The Left Rail appears on the left side of the screen below the Grant Project Status, Grant Number, and FAIN.

CURRI	ENT APPROVED BUDGET
o o nener	
$\left( \right)$	View Notice of Award
GRANT	PROGRAM
PROJE	CT TITLE

Figure 11: Left Rail

The Current Approved Budget appears at the top of the Left Rail.



CURR	ENT APPROVE	D BUDGET	()
(	View Notice of	of Award	
GRAN	T PROGRAM		
PROJ	ECT TITLE		

Figure 12: Left Rail with Current Approved Budget

Click the **Information** icon to the right of the *Current Approved Budget* field. A message appears stating the field is defined as "The total federal amount awarded for the current budget period".

\$64	43,240.00	
CURRENT AF	PROVED BUDGET	nt
	The total federal amount awarded for the current budget period	
View		ls:

Figure 13: Left Rail with Information icon and message

The Grant Program and Project Title appear at the bottom of the Left Rail.

\$643,240.00	
CURRENT APPROVED BUDGE	T ()
View Notice of Award	)
GRANT PROGRAM	

Figure 14: Left Rail with Grant Program and Project Title



Click the View Notice of Award button to view the latest Notice of Award issued for the Grant Project.

:	\$643,240.00
CURREN	T APPROVED BUDGET
Vi	ew Notice of Award
RANT P	ROGRAM
ROJECT	TITLE

Figure 15: Left Rail with View Notice of Award button

The Notice of Award appears in PDF format.

	Grant Agreement			
. RECIPIENT NAME AND ADDRESS	2. AGREEMENT NUMBER:		3. AMENDM	MENT NO. 0
	4. PROJECT PERFORMANCE PE	RIOD: FROM	10/01/2015	TO 09/30/2017
	5. FEDERAL FUNDING PERIOD:	FROM	10/01/2015	TO 09/30/2017
IA. IRS/VENDOR NO. IB. DUNS NO.	6. ACTION New			
7. CFDA#:	TITLE	FEDERAL	NON-FEDERAL	TOTAL
8. PROJECT TITLE	9. PREVIOUS AGREEMENTS	0.00	0.00	0.0
	10. THIS AGREEMENT	643,240.00	0.00	643,240.0
	11. TOTAL AGREEMENT	643,240.00	0.00	643,240

Figure 16: Notice of Award PDF