

## GrantSolutions Roles

GrantSolutions Grants Management Module (GMM) is a role-based system, which means users may only perform actions to which they have been given permission. By default, all Recipient roles can electronically submit applications. However, Grantors can restrict Recipient roles from submitting applications based on their grants policy.

The available Recipient roles are as follows:

Role	Actions
Recipient Administrative Official (ADO)	<p>The Recipient Administrative Official (ADO) is responsible for the oversight of activities performed by the Recipient Security Monitor.</p> <ul style="list-style-type: none"> <li>• Accept award on behalf of organization</li> <li>• Submit Applications/Amendments</li> <li>• Submit Federal Financial Reports</li> <li>• View Awards</li> </ul>
Principal Investigator/Program Director (PI/PD)	<p>The Principal Investigator/Program Director (PI/PD) is responsible for the oversight of activities performed by the Recipient Support Staff.</p> <ul style="list-style-type: none"> <li>• Submit Applications/Amendments</li> <li>• Submit Federal Financial Reports (FFR)</li> <li>• View Awards</li> </ul>
Recipient Support Staff (GSS)	<p>The Recipient Support Staff's role is to assist the Principal Investigator or Program Director in the Recipient organization.</p> <ul style="list-style-type: none"> <li>• View and submit Applications/Amendments</li> <li>• Enter FFR information but cannot submit</li> <li>• View Awards</li> </ul>
Recipient Financial Official (FO)	<p>The Recipient Financial Official (FO) is responsible for the oversight of activities performed by the Recipient Financial Support Staff.</p> <ul style="list-style-type: none"> <li>• Submit Applications/Amendments</li> <li>• Submit Federal Financial Reports</li> <li>• View Awards</li> </ul>
Recipient Financial Support Staff (FSS)	<p>The Recipient Financial Support Staff (FSS) role is to assist the Recipient Financial Official in the Recipient organization.</p> <ul style="list-style-type: none"> <li>• View and submit Applications/Amendments</li> <li>• Enter FFR information but cannot submit</li> <li>• View Awards</li> </ul>