

Quick Sheet: Log Into GrantSolutions Through Login.gov

Audience: Grant Recipients

PURPOSE:

Functionality for Grant Recipient users to login into GrantSolutions through Login.gov is now available. Login.gov enables recipients to have one username and password for Federal systems, such as SAM.gov, Grants.gov, and GrantSolutions.

Grant Recipient users should create a Login.gov account prior to attempting to log in through Login.gov.

Log Into GrantSolutions

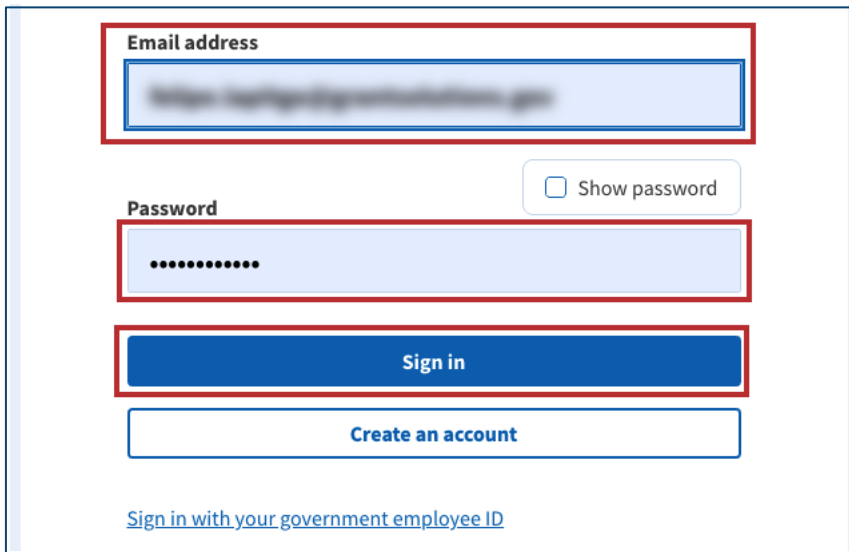
To log into GrantSolutions through Login.gov:

1. On the “GrantSolutions Login” screen, click the **Login.gov** button.



The screenshot shows the GrantSolutions Login page. At the top, there is a blue header with the text "Partnering to better serve the grants community" and navigation links for "PAGES" and "CONTACT US". Below the header is the GrantSolutions logo and a navigation menu with links for "ABOUT", "BENEFITS", "SERVICES", "PARTNERS", and "NEWS". The main content area features a "Login" heading and a form with two input fields: "GrantSolutions Username:" and "GrantSolutions Password:". A blue "Submit" button is positioned below the fields. To the right of the form, there is a vertical line with the word "OR" in the center. To the right of this line, there are two buttons: "LOGIN.GOV for Requests & Grants" (highlighted with a red box) and "AMS for Grants". Below the form, there are links for "Forgot username or password?" and "Don't have a GrantSolutions account? Request new user account:". On the right side of the page, there is a "Maintenance Schedule" section with the text "Next Downtime 03/02/2019" and a "Current Issues" section with the text "Updated 02/13/2019".

2. On the Login.gov “Sign in” screen, enter the email address associated with the GrantSolutions account in the **Email address** field and enter the Login.gov password in the **Password** field. Click the **Sign in** button.

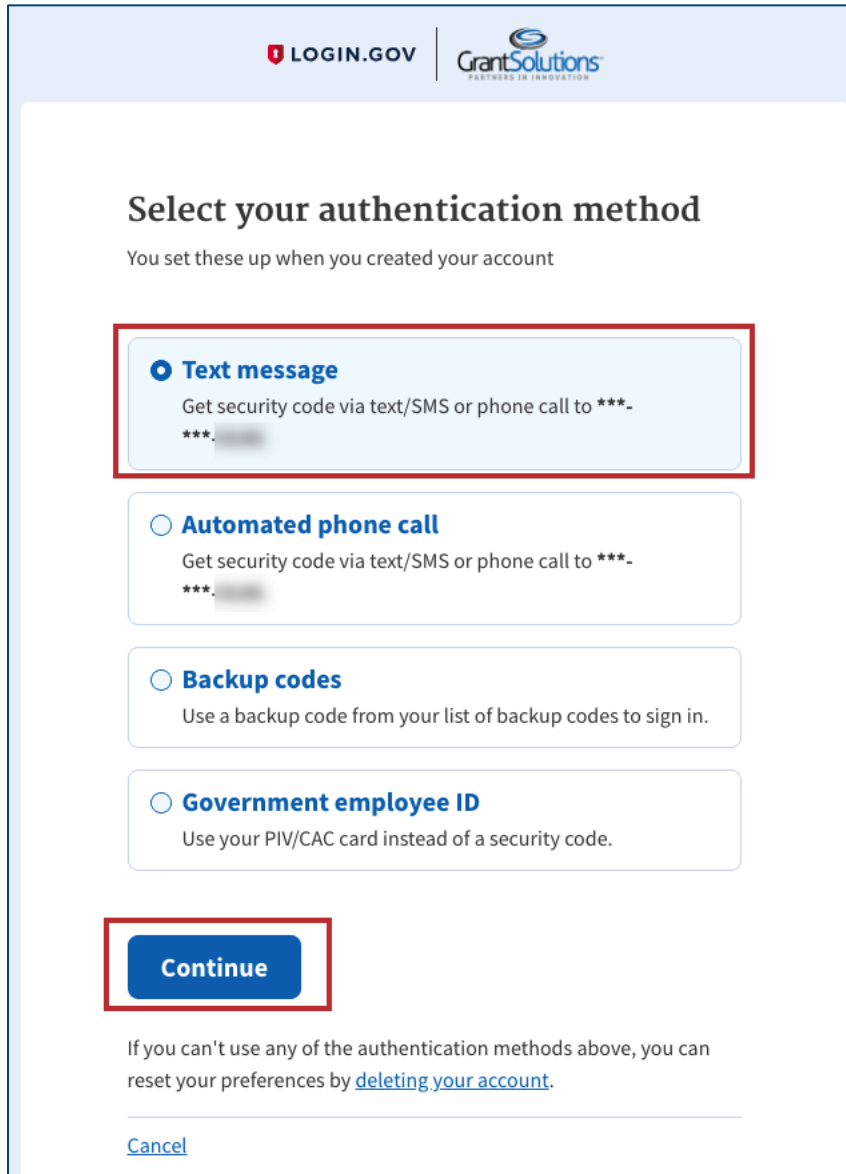


The image shows a screenshot of the Login.gov sign-in interface. It features three main input fields and two buttons, all highlighted with red rectangular boxes. The first field is labeled "Email address" and contains a blurred email address. The second field is labeled "Password" and contains a series of dots. To the right of the password field is a "Show password" checkbox. Below the password field is a blue "Sign in" button. Below the "Sign in" button is a white "Create an account" button. At the bottom of the form, there is a link that reads "Sign in with your government employee ID".

3. On the Login.gov “Present your PIV/CAC” screen, click the **Choose another authentication method** link.



4. On the Login.gov “Select your authentication method” screen, use the radio buttons to select an **authentication method** and click the **Continue** button at the bottom.



LOGIN.GOV | GrantSolutions™
PARTNERS IN INNOVATION

Select your authentication method

You set these up when you created your account

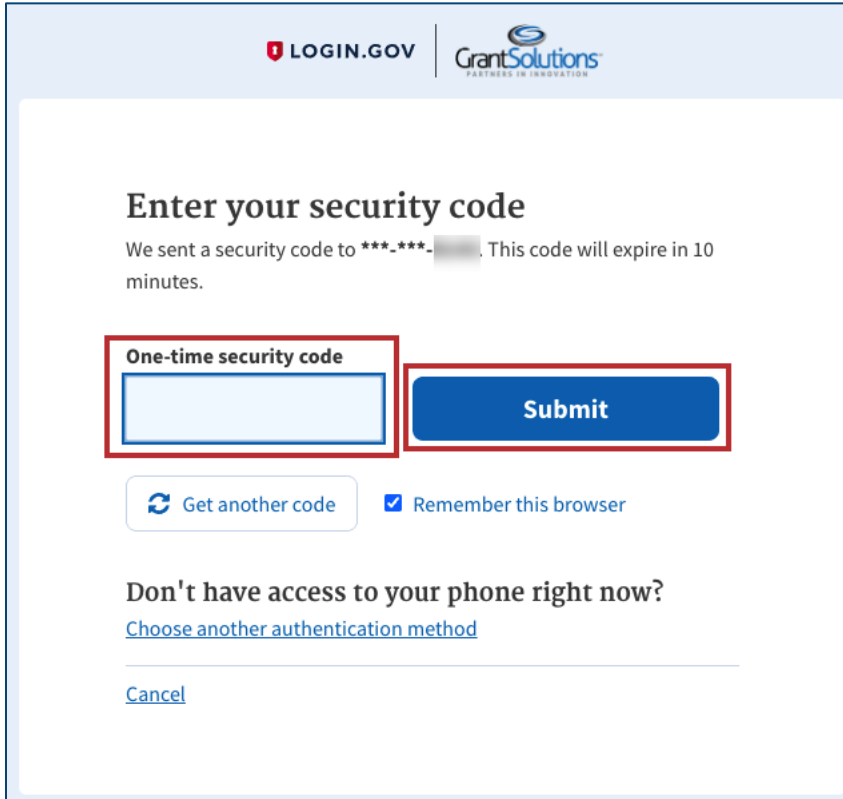
- Text message**
Get security code via text/SMS or phone call to ***-
***-████
- Automated phone call**
Get security code via text/SMS or phone call to ***-
***-████
- Backup codes**
Use a backup code from your list of backup codes to sign in.
- Government employee ID**
Use your PIV/CAC card instead of a security code.

Continue

If you can't use any of the authentication methods above, you can reset your preferences by [deleting your account](#).

[Cancel](#)

5. On the Login.gov “Enter your security code” screen, enter the 6-digit **One-time security code** or backup code to sign in and click the **Submit** button.



LOGIN.GOV | GrantSolutions™
PARTNERS IN INNOVATION

Enter your security code

We sent a security code to ***-***-****. This code will expire in 10 minutes.

One-time security code

Submit

[Get another code](#) Remember this browser

Don't have access to your phone right now?
[Choose another authentication method](#)

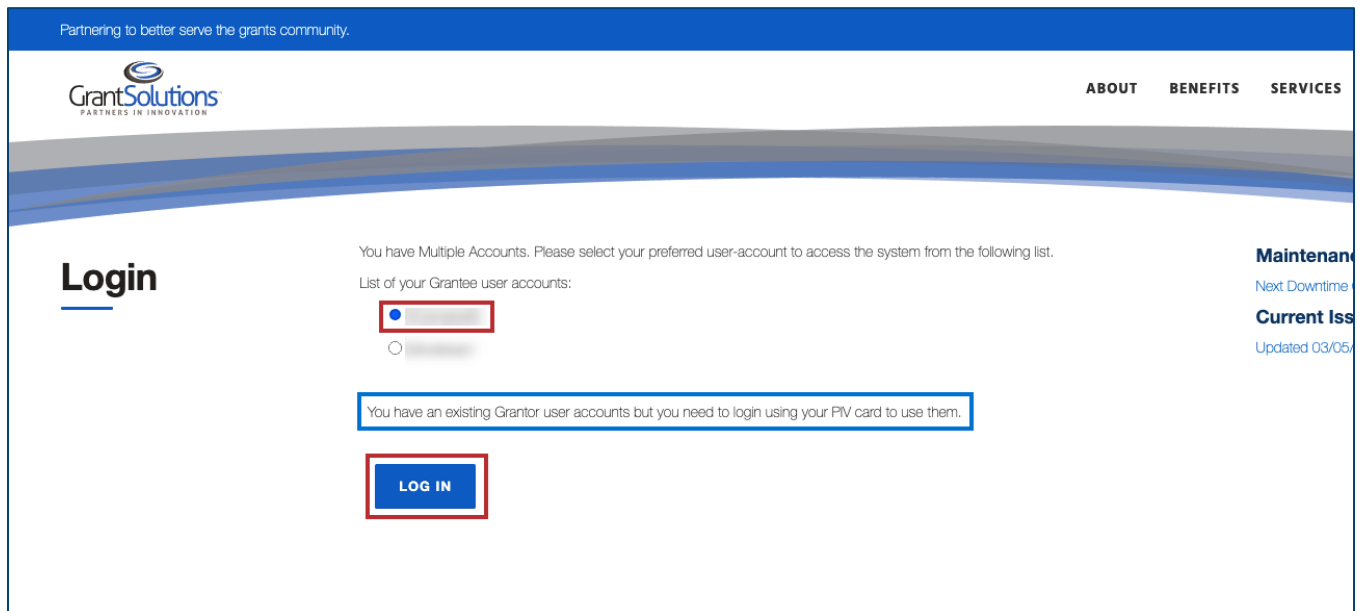
[Cancel](#)

6. If the user has multiple accounts associated to the GrantSolutions email address used to sign in, the “GrantSolutions Login” screen appears. The GrantSolutions email address may be associated to both Grantor and Recipient accounts. However, only Recipient accounts can be selected using an authentication method outside of PIV ID.

If a Grantor account associated to the GrantSolutions email address exists, a message appears stating, “You have an existing Grantor user accounts but you need to login using your PIV card to use them.”

Select the radio button for the **Recipient account** to log in with and click the **LOG IN** button.

Note: If the user has one Recipient account only, the user bypasses the “GrantSolutions Login” screen and is routed directly to GrantSolutions.



Partnering to better serve the grants community.

GrantSolutions™
PARTNERS IN INNOVATION

ABOUT BENEFITS SERVICES

Login

You have Multiple Accounts. Please select your preferred user-account to access the system from the following list.

List of your Grantee user accounts:

- [Account Name]
- [Account Name]

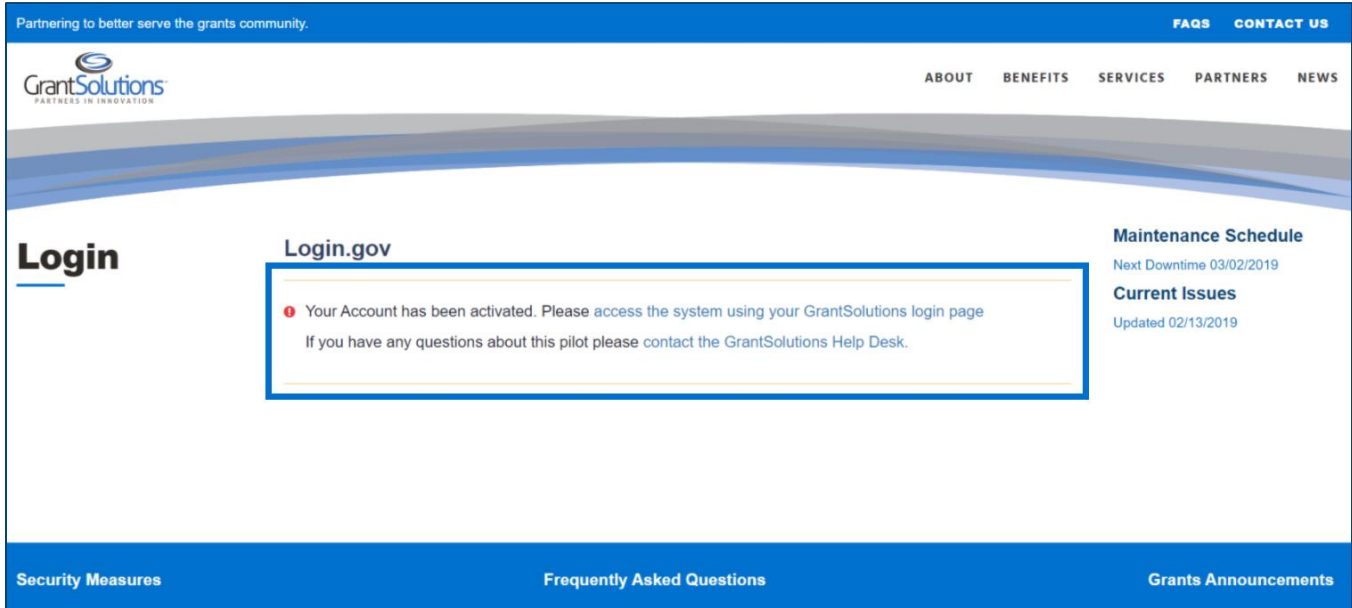
You have an existing Grantor user accounts but you need to login using your PIV card to use them.

LOG IN

Maintenance
Next Downtime
Current Iss
Updated 03/05/

A message appears stating “Your Account has been activated. Please access the system using your GrantSolutions login page. If you have any questions about this pilot please contact the GrantSolutions Help Desk.”

Note: This message only appears upon the first log in attempt. Each attempt after the account is activated results in successful log in.



The screenshot shows the GrantSolutions website interface. At the top, there is a blue header with the text "Partnering to better serve the grants community." and navigation links for "FAQS" and "CONTACT US". Below this is a secondary navigation bar with the GrantSolutions logo and links for "ABOUT", "BENEFITS", "SERVICES", "PARTNERS", and "NEWS". The main content area features a "Login" section on the left, a central "Login.gov" section with a message box, and a "Maintenance Schedule" and "Current Issues" section on the right. The footer contains links for "Security Measures", "Frequently Asked Questions", and "Grants Announcements".

Partnering to better serve the grants community. **FAQS CONTACT US**

GrantSolutions™ PARTNERS IN INNOVATION **ABOUT BENEFITS SERVICES PARTNERS NEWS**

Login

Login.gov

• Your Account has been activated. Please access the system using your GrantSolutions login page
If you have any questions about this pilot please contact the GrantSolutions Help Desk.

Maintenance Schedule

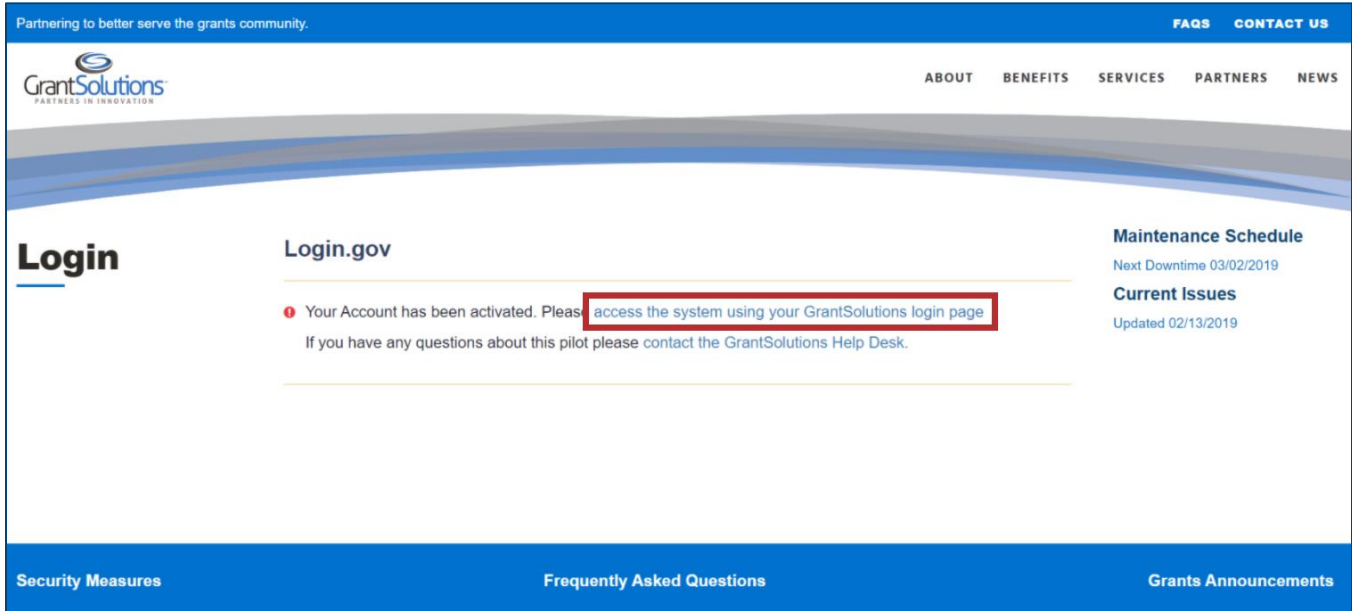
Next Downtime 03/02/2019

Current Issues

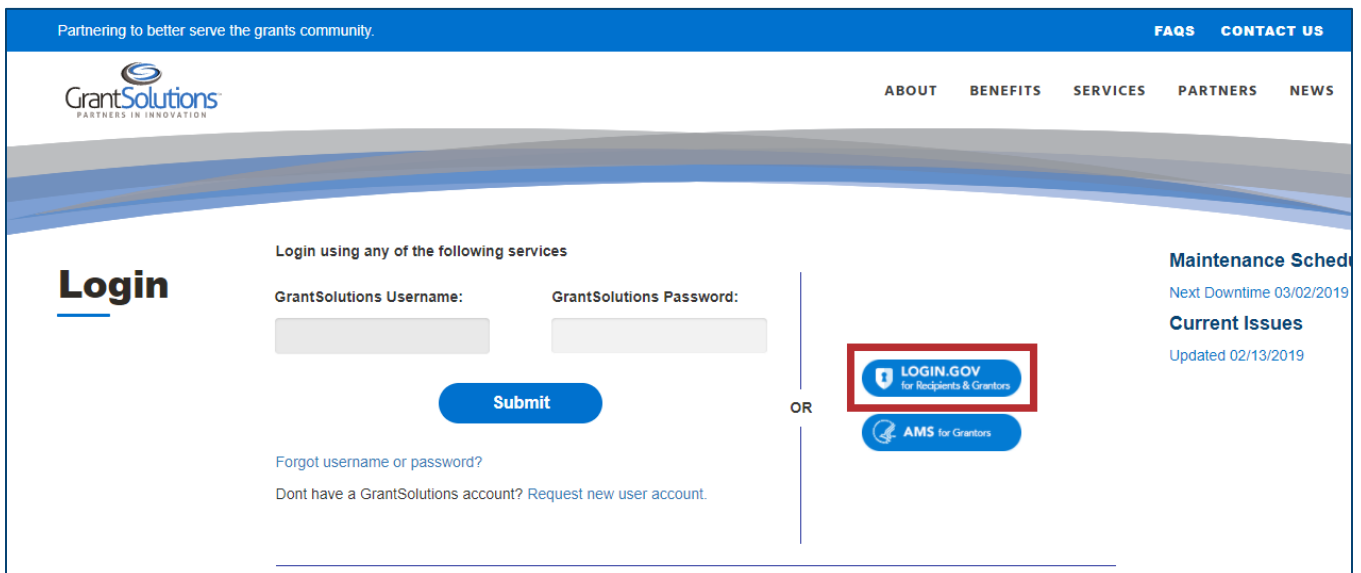
Updated 02/13/2019

Security Measures **Frequently Asked Questions** **Grants Announcements**

7. Click the **access the system using your GrantSolutions login page** link to navigate to the “GrantSolutions Login” screen.



8. On the “GrantSolutions Login” screen, click the **Login.gov** button.



9. On the Login.gov “Sign in” screen, repeat the steps in the [Log Into GrantSolutions](#) section to log in.

The Recipient user is successfully logged in and the “My Grants List” screen appears.