Add a GrantSolutions Email Address to a Login.gov Account

A Grant Recipient user with an existing Login.gov account can add an email address associated with a GrantSolutions account to the Login.gov account to access GrantSolutions. If a Grant Recipient user has an existing Login.gov account, perform the following steps to add the email address associated with the GrantSolutions account to the Login.gov account:

1. From a browser such as Mozilla Firefox or Google Chrome, navigate to www.login.gov and click the **Sign in with Login.gov** button in the top right corner.
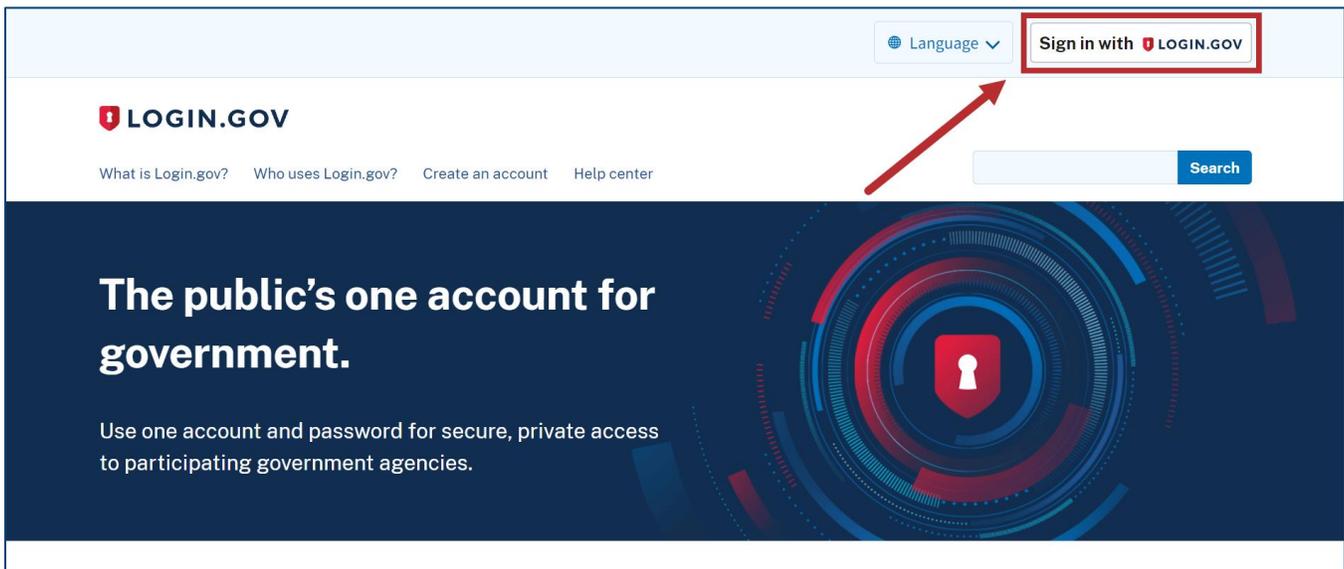
Figure 10: Login.gov Home screen with Sign in with Login.gov button

2. The Login.gov "Sign in" screen appears. Enter the existing Login.gov **Email address** and **Password** and click the **Sign in** button to log into Login.gov.
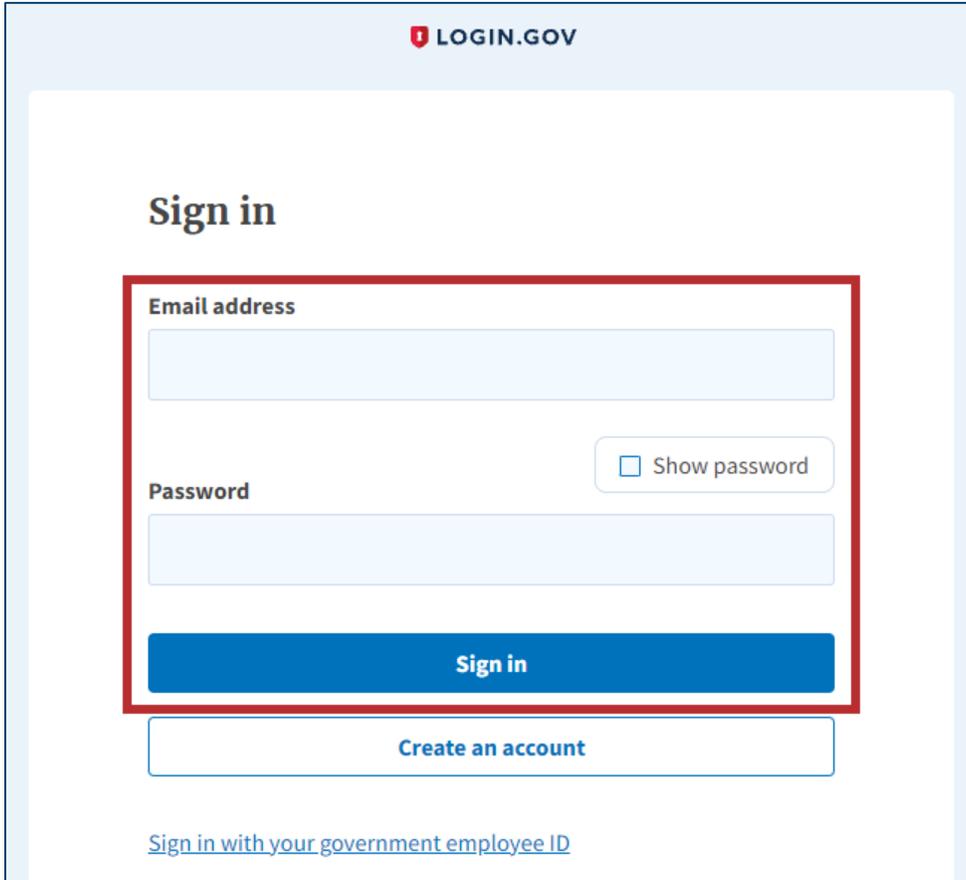
Figure 11: Login.gov Sign in screen with Email address field, Password field, and Sign in button

3. The Login.gov "Your account" screen appears. Email addresses currently associated with the Login.gov account appear in the *Email addresses* list of the *Email preferences* section.

   To add the email address associated with the GrantSolutions account to the Login.gov account, click the **+Add email** button in the *Email preferences* section.
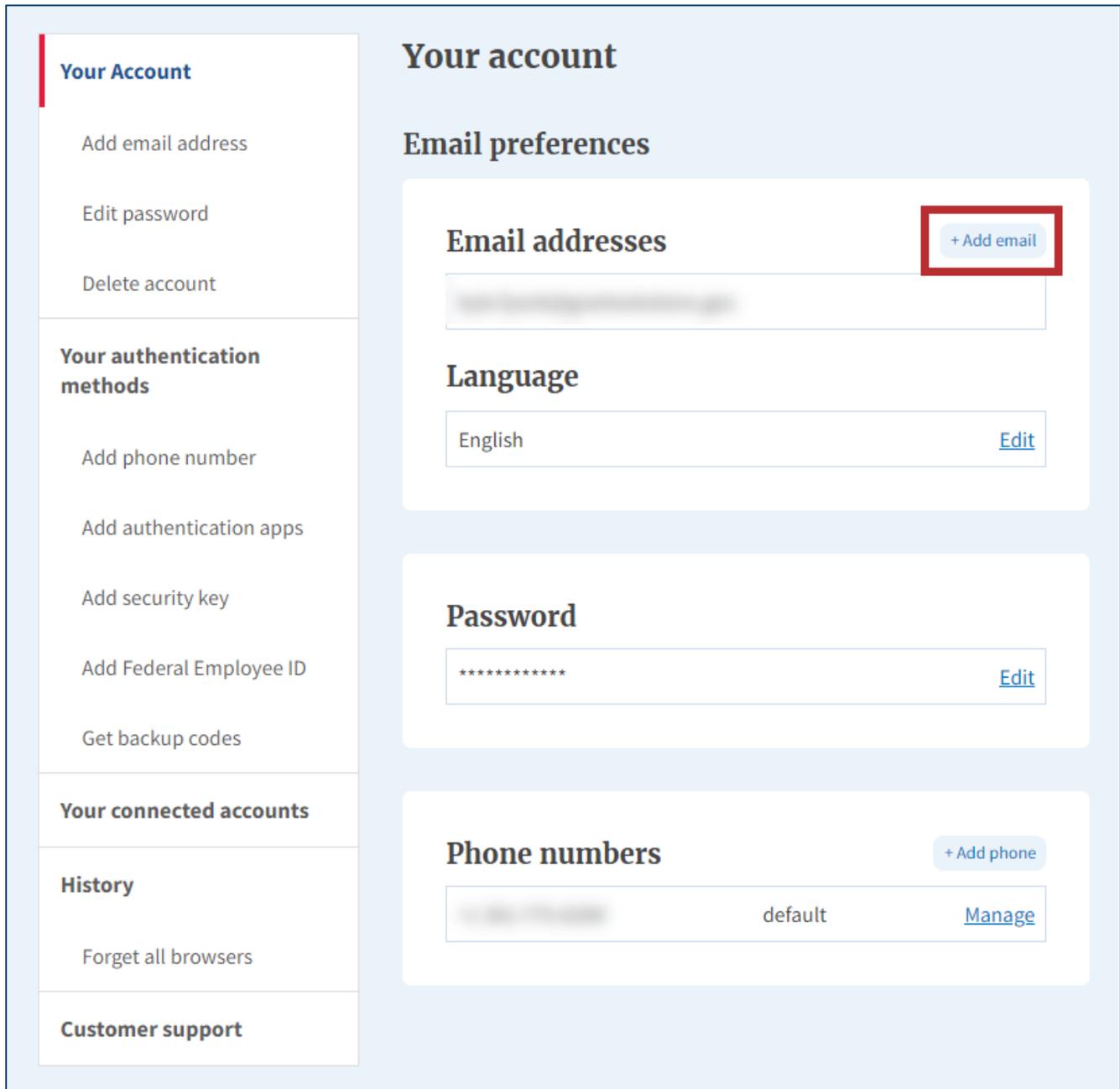
Figure 12: Login.gov Your account screen with Email preferences section and +Add email button

4. The Login.gov "Add a new email address" screen appears. Enter the **email address** associated with the GrantSolutions account in the *Enter your email address* field and click the **Submit** button.
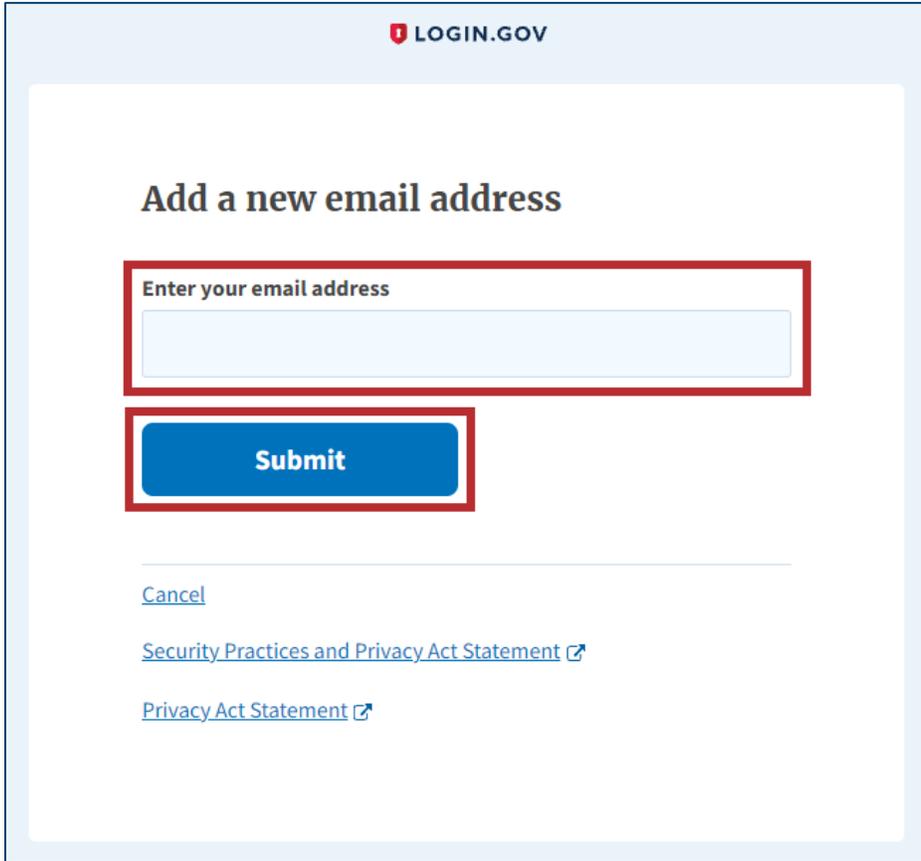
Figure 13:Login.gov Add a new email address screen with Enter your email address field and Submit button

5. The Login.gov "Check your email" screen appears with a message that an email is sent to the user email inbox with a link to confirm the email address.
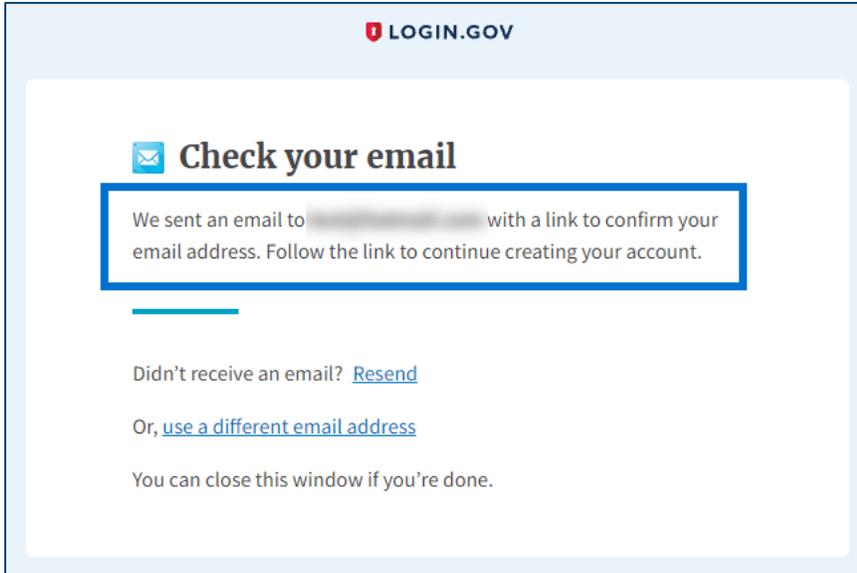
Figure 14: Login.gov Check your email screen with message

6. The user receives an email from no-reply@login.gov with the subject "Confirm your email." In the email, click the **Confirm email address** button or copy and paste the link below it into a browser.

Figure 15: Confirm your email message with Confirm email address button and link

7. The Login.gov "Your Account" screen reappears with the message, "You have confirmed your email address." The GrantSolutions email address is successfully added to the Login.gov account and appears in *Email addresses* list of the *Email preferences* section.
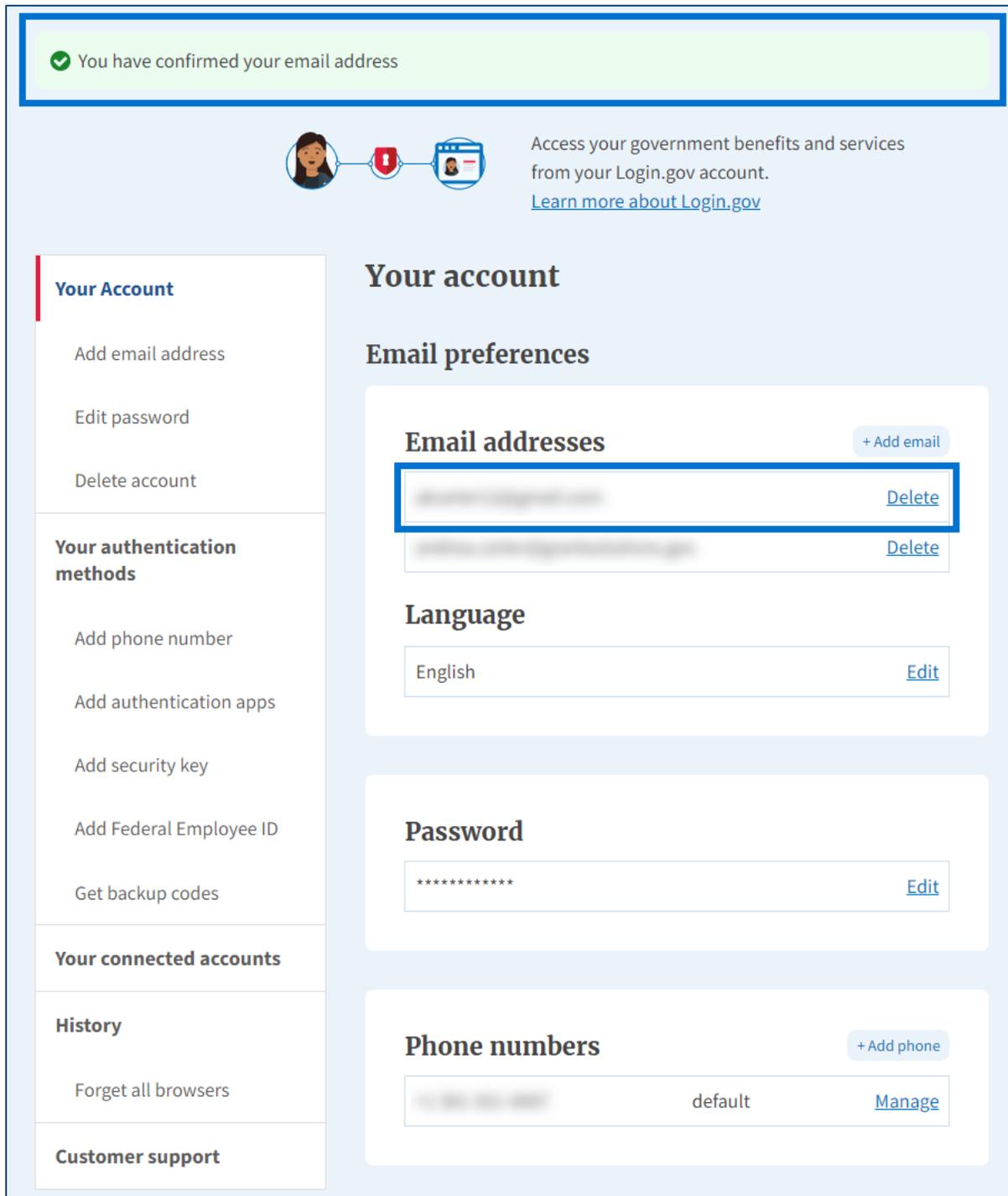
Figure 16: Login.gov Your Account screen with confirmation message, Email preferences section, and Email addresses list