

Most Common Questions Grants Management Module (GMM)

Fall 2021 User Group

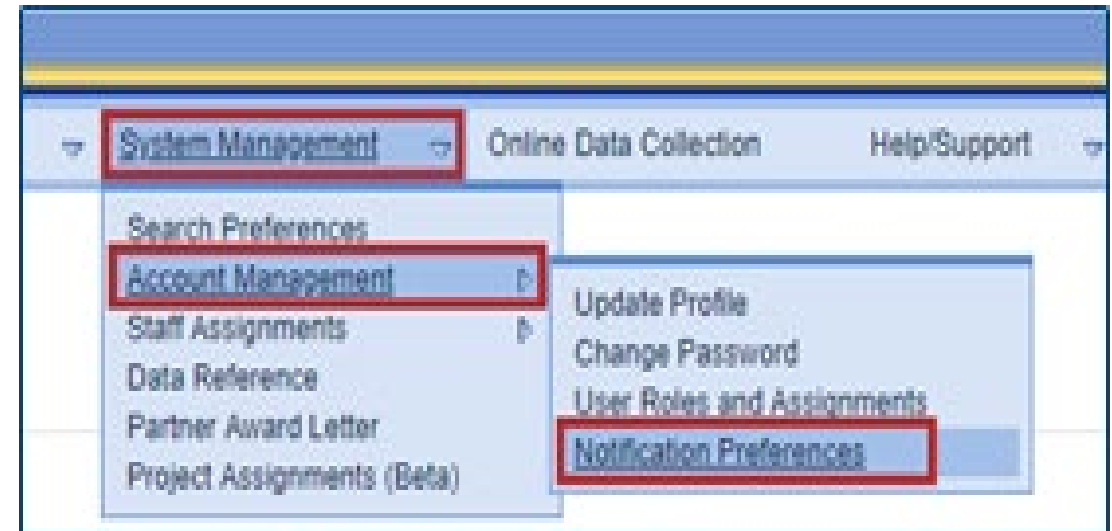
Course Agenda

- Common Questions and Issues: System Notifications
 - Notification Settings within GMM
 - Differences Between Role Based and Assignment Based Notifications
 - Notification Best Practices
- Common Questions and Issues: Funding Memo
 - Delete a Funding Memo
 - Change a Recommended Funding Decision
 - Adding Negative Amounts in a Funding Memo
- Common Questions and Issues: Amendments
 - Create an Amendment
 - Delete an Amendment
- Final Q & A
- Resources

System Notifications – Common Questions and Issues

Receiving Notifications

- **Question:** Why do I get all these notifications and why am I not getting notifications I want to receive?
 - If a user is assigned to a grant, GMM sends important email notifications when the following actions occur:
 - A correspondence note is added
 - An action is ready to be performed
 - An action is complete
- **What to Check:**
 - Check your Notification Preferences
 - Log into the GrantSolutions GMM (www.grantsolutions.gov)
 - From the menu bar, select System Management > Account Management > Notification Preferences



Role vs Assignment Based Notifications

- **Question:** What are the differences Between Role-Based and Assignment-Based Notifications?
 - Role-Based notifications tell you what you can do
 - Assignment-Based notifications tell you what actions you need to perform
- Users receive notifications based on their specific role (GMO, GMS, etc)
- It is possible that you would receive a notification for something you are *not* working on
- Assignment-Based notifications are strictly based the projects that you are assigned to

Notification Best Practices

- To determine which notifications are necessary and which can be turned off, it is important to understand the type of notification, the roles that received the notifications, and the email text.
- The GMM Grantor roles are as follows:

Program Office	Grants Office	Financial Office
Administrative Director (AD) Program Data Analyst (DA) Program Officer Director (OD) Program Authorizing Official (AO) Deputy Authorizing Official (DAO) Program Budget Officer (PBO) Program Coordinator (PC) Program Officer (PO) Program Support Staff (PSS) Research Director (RD)	Grants Management Officer (GMO) Grants Quality Control (GQC) Grants Management Specialist (GMS) Grants Support Staff (GSS)	Financial Management Officer (FMO) Program Budget Officer (PBO)

Example: Award Finalized

Notifications Action	Role Receiving Notification	Email Text
Award Finalized <div> Role-Based notification </div>	Grants Staff: GMO, GMS, GQC Program Staff: PO, PBO, FMO, PC, OD, AD, AO	Subject: The Grant of <Grantee Org Name> (<grant #>) has been awarded. Text: The Grant/Cooperative Agreement for Grant# xxxx has been award and released. To view the award in GrantSolutions, please click the grant number below or clock the following URL [Link to Grant]. If you do not have a Grantee account, please complete the Grantee Account Registration form and submit it to the Help Desk. After verification from the Grants Service Office associated with this award, the Help Desk will inform you of your new account information. Please follow the instructions provided in the form. Organization: <Grantee/Applicant Org Name> Grant #: Application #: Application Type: Program Office Grant Program: Project Title: Agency:

Example: Draft Award Rejected

Notification Action	Role Receiving Notification	Email Text
<div>Draft Award Rejected</div> <div>Role-Based Notification</div>	GMO, GMS, GQC	<p>Subject: Draft NGA for < Grantee Org Name ><grant #> has been rejected.</p> <p>Text: The draft NGA for Grant# has been rejected and requires your review: Organization: Draft Grant#: Application#: Application Type: Supplement/Amendment: Amendment Type: Program Office: Grant Program: To review this action in GrantSolutions, please click the grant number above or use the following URL [Link to Grant].</p>

Example: Funding Memo Rejected

Notification Action	Role Receiving Notification	Email Text
<p>Funding Memo Rejected</p> <p>Assignment-Based Notification</p>	Whoever performed an action since the draft status	<p>Subject: Funding Memo for ,Grantee/Applicant Org Name > (Applicant#) has been rejected</p> <p>Text: Funding Memo for <Grantee/Application Org > (Application#) has been rejected and requires your review.</p> <p>Announcement: Organization: Grant #: Application #: Application Type: Amendment Type:</p> <p>To review this action in GrantSolutions, please click the application number above or use the following URL [Link to Application]</p>

Example: Amendment Application Returned

Notification Action	Role Receiving Notification	Email Text
<p>Amendment Application Returned</p> <p>Assignment-Based Notification</p>	Assigned GMS/RD/OD/PRC, PO/PC	<p>Subject: Amendment Application# <Amendment Application#> for <Grantee Org Name > (grant#) has been returned to the grantee by the Grants Servicing Office</p> <p>Text: The following electronic Amendment application for <Org Name > (grant#) has been returned to the grantee by the Grants Servicing Office.</p> <p>Application #: Amendment Type:</p>

Funding Memo – Common Questions and Issues

Deleting a Funding Memo

- **Question:** How do I delete a funding memo?
- **What to Check:**
 - ❑ What is the status of the Funding Memo?
 - If the Funding Memo is in Draft, the PO will have the option to Delete
 - If the funding memo is in Approved status, the PAO will have the option to Reject and push it back to draft. The PO will have the option to delete.
- **System Roles to Resolve the Issue:**
 - ❑ PO and PAO

Deleting a Funding Memo

- Applications > Funding Memo. PO has option to select “Delete”.

Total Records Count: 1

Select <input type="checkbox"/>	Application Number / Application Type	Grant Number	Applicant/Grantee	Service Area	Funding List Amount	Memo Status	Categories/Locale	Action
<input type="checkbox"/>	NH28CE2020000959 New		Dovel	Central Office.	Federal: \$125,000.00 Non-Federal: \$125,868.00	Draft Federal: \$125,000.00 Non-Federal: \$125,868.00 Next Workflow Actions		Delete Edit History View View Full Review Application Notes Manage Project Abstract Project Assignments Budget Worksheet Business Review Recommend



Rejecting a Funding Memo

- Applications > Funding Memo. PAO has option to select “Reject”.

Grants ListFunding OpportunitiesApplicationsAwardsGrants ManagementInsightSystem ManagementOnline Data CollectionHelp/Support

Awards > Funding Memo

Page Help

Funding Memo

Application Type ②- Please select an Application Type -

Announcement ②- Please select an Announcement -

Funding Opportunity # - Please select a Funding Opportunity # -

Grant Program ②- Please select a Grant Program -

Application Number ②

Grant Number ②

Assignment Options

Display Options

Workflow States ②

☐ Only Display Memos for Primary Assignments

☐ Only Display Memos for Projects Assigned to Me

☒ All Status ☐ Not Started ☐ Complete

☒ Administrative Review

☒ Coordinator Review

☒ Disapprove Review

☒ Exception

☒ Grants Review

☒ Research Review

☒ Approved

☒ Deputy Review

☒ Disapproved

☒ Financial Review

☒ Ready For Approval Override

☒ Staff Review

☒ Budget Review

☒ Director Review

☒ Draft

☒ Funds Not Certified

☒ Ready To Approve

(Search filter Disabled)

Total Records Count: 1

Select	Application Number / Application Type	Grant Number	Applicant/Grantee	Service Area	Funding List Amount	Memo Status	NGA Status	Categories/Locale	Action
<input type="checkbox"/>	NH28CE2020000959 New		Dovel	Central Office.	Federal: \$125,000.00 Non-Federal: \$125,868.00	Approved Federal: \$125,000.00 Non-Federal: \$125,868.00 Next Workflow Actions	Ready to Generate		History View View Full Review Application Notes Manage Project Abstract Project Assignments Budget Worksheet Business Review Disapprove Reject

Grant Solutions™

Updating a Funding Memo

- **Question:** How do I update the amount on the funding memo?
- **What to Check:**
 - ❑ What is the status of the Funding Memo?
 - If the Funding Memo Status is Draft, the PO can click “Edit” and then update the amount.
 - If the Funding Memo status is “Approved”, the PAO will need to Reject the funding memo. The screen will refresh and the Funding Memo will be in Draft. The PO can then click “Edit” to update the funding memo.
 - ❑ What if the notice of award is in Draft status?
 - The GMO or GMS will click “Delete Notice of Award”. Then the PAO will click “Reject” on the Funding memo screen. The PO will then be able to click “Edit” to update the amount.
- **System Roles to Resolve the Issue**
 - ❑ PO, PAO, GMS, GMO

Negative Amounts in a Funding Memo

- **Question:** How do I add a negative amount to a funding memo?
- **What to Check:**
 - ❑ Negative amounts cannot be added to the funding memo.
 - ❑ If you are completing a deobligation, your funding memo should be \$0.
- **System Roles to Resolve the Issue**
 - ❑ PO, GMS, GMO

Final Budget Totals ?

Total Budget ?	5,413,133.50
Non-Federal (May Include Program Income) ?	0.00
Federal ?	5,413,133.50
Unobligated Funds - Reprogram	0.00
Unobligated Funds Offset	0.00
In Kind Contribution ?	0.00
Program Income ?	0.00
Previous Award (Doesn't Include Non-Federal) ?	5,547,731.00
Total This Action ?	-134,597.50

2-9217501	b.	0CCH522522	c.	93.268	d.	\$ -16035.32	e.
2-939ZPFB	b.	0CCH522522	c.	93.268	d.	\$ -3074.10	e.
2-939ZPFC	b.	0CCH522522	c.	93.268	d.	\$ -11154.17	e.
2-939ZPJW	b.	0CCH522522	c.	93.268	d.	\$ -18051.29	e.
2-939ZRWL	b.	0CCH522522	c.	93.268	d.	\$ -6045.34	e.
2-939ZRYH	b.	0CCH522522	c.	93.268	d.	\$ -80237.28	e.



Amendments – Common Questions and Issues

Creating an Amendment

- **Question:** How do I create an Amendment?
- **What to Check:**
 - ❑ What is the Amendment Workflow Process?
 - ❑ Initiated by the Grantor or Grant Recipient?
- **System Roles to Resolve the Issue**
 - ❑ GMO and GMS

Creating an Amendment as a Grantor

- Log into Grantsolutions GMM.
- Grants List Screen > enter search criteria in either the Simple or Advanced search.
- When the results appear, locate the desired grant and click the **Manage Amendments** icon.

50 100 150 200 1000						
Grant Number	2 ▲	Organization	Project Period Start Date	Project Period End Date	Project Status	Actions
			09/30/2016	09/29/2021	No Amendments In-Progress	 

Manage Amendments

- On the Manage Amendments screen, click “New”.

Manage Amendments

Grant Number

XXXX-XX

Grantee Name

XXXXX COUNTY HEALTH DEPARTMENT LLC

Project Title

Special Language Learning Education Program

Project Start Date

09/30/2016

Project End Date

09/29/2021

Last Issued NGA

06/28/2018 [\(View NGA\)](#)

Amendment #	Status	Submitted Date	Type	Budget Period	Funds Requested	Funds Approved	Funding Memo Required Funding Memo Status	Action
(There are no Amendments found for this Grant.)								

New

Close

Select Amendment Type

- The “Select Amendment Type” screen will appear. Select the radio button to the left of the desired Amendment type. Then click the “Create Amendment” button.
- **Note:** Available Amendment types differ among Federal Agencies.

Select Amendment Type

Grant Number [REDACTED]

Project Period 09/30/2016 to 09/29/2021

Budget Period 09/30/2018 to 09/29/2019

Amendment Type

- ☐ Balance of Funds (Type 6)
- ☐ Budget Revision (Type 6)
- ☐ Budget Revision (Type 3)
- ☐ Carryover Request (Type 6)
- ☐ Change Grantee Address (Type 6)
- ☐ Change in PI/PD (Type 6)
- ☐ Change in Grantee Authorizing Official (Type 6)
- ☐ Change in Scope (Type 6)
- ☐ EIN Change (Deobligate) (Type 6)
- ☐ EIN Change (Reobligate) (Type 6)
- ☐ Grant Closeout Action (Type 6)
- ☐ Mandatory Grant Project Extension (Type 6)
- ☐ NGA Revision (Type 6)
- ☐ Name change (Type 6)
- ☐ No Cost Extension (Type 6)
- ☐ Revision & Extension (Type 6)
- ☐ Supplement (Type 6)
- ☐ Supplement & Extension (Type 6)
- ☐ Supplement & Revision (Type 6)

Amendment Application Control Checklist

- The “GrantSolutions Amendment Application Control Checklist” appears.
- For this scenario, the Amendment Type selected is a change in PI/PD.
- Because the Amendment is initiated by Grantor Staff, the status is “received”.
- Click the “Verify Submission” button to submit the Amendment Application.

GrantSolutions Amendment Application Control Checklist
Post Award Action: Change in PI/PD
Received (Post Award Paper Submission)

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Print Application:
[Original Submission](#)

Applicant	
Grant Number	
Application Number	(To be assigned)
Action	Change in PI/PD
Project Title	




Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Change PI/PD Instructions	View PDF View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Change Project Director	Enter Online Enter Comments	0 Uploaded Files 0 Mail-in Items	
SF-424 Application for Federal Assistance Version 2	Enter Online	0 Uploaded Files 0 Mail-in Items	

Amendment Package Status: Received (Post Award Paper Submission)

[Application Notes](#) [Verify Submission](#) [Close](#)

Complete All Necessary Forms

- Staying on the GrantSolutions Amendment Application Control Checklist
- Complete necessary online forms listed in the Enclosure(s) column

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Change PI/PD Instructions	View PDF View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Change Project Director	Enter Online Enter Comments	0 Uploaded Files 0 Mail-in Items	
SF-424 Application for Federal Assistance Version 2	Enter Online	0 Uploaded Files 0 Mail-in Items	

Amendment Package Status: Received (Post Award Paper Submission)

[Application Notes](#) [Verify Submission](#) [Close](#)

Changing the Project Director

- In this example, the “Change Project Director” screen appears.
- Select a New Project Director from the drop down option.
- Once selected, the Project Director details expand.
- Click the “save” button at the bottom of the screen.

CHANGE PROJECT DIRECTOR

★ indicates a required field.

Last Awarded Project Director

▼ Project Director Details

Name	
Position	
Street Address	
Street Address 2	
City	
State/Province	WA: Washington
Zip/Postal Code	98948 1564
Country	USA: UNITED STATES
Phone	
Fax	
Email	

New Project Director

Select Project Director (from grantee organization): Please select a PI/PD ▼ OR Add Project Director: Add


▼ Project Director Details




Prefix	Please select a prefix or choose other and specify ▼
First Name ★	
Middle Name	
Last Name ★	
Suffix	
Position	Board President
Country ★	UNITED STATES ▼
Street Address ★	
Street Address 2 (Mail Stop)	
Street Address 3 (Department Division)	
City ★	
State ★	▼
Zip Code	-
Work Phone ★	111-111-1111
Mobile Phone	
Fax	
Email ★	

Save Successfully

- A save successful message will appear below the close button.
- Status will display a green check mark, click “verify submission”.

Close

 Save Successful

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Change PI/PD Instructions	View PDF View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Change Project Director	Enter Online Print Completed Enter Comments	0 Uploaded Files 0 Mail-in Items	
SF-424 Application for Federal Assistance Version 2	Enter Online	0 Uploaded Files 0 Mail-in Items	

Amendment Package Status: Received (Post Award Paper Submission)

Application Notes

Verify Submission

Close

Amendment Submission Verification

- The GrantSolutions Amendment Submission Verification screen appears.
- Review and click “Final Submission”.
- Once submitted, return to the Application Control Checklist page.

GrantSolutions Amendment Submission Verification

You are about to submit the following application:

Applicant	XXXXX COUNTY HEALTH DEPARTMENT (XXXX)
Grant Number	XXXX-XXXX
Project Title	XXXXX Language Learning Education Program
Action	Change in PI/PD

Online Forms

Change Project Director

The grantee can view this amendment submission: ☐ Yes ☒ No

Final Submission

Cancel

Amendment Submitted

- We are back at the GrantSolutions Amendment Application Control checklist page.
- Verify the status shows “Submitted”.
- This concludes how to create and submit an Amendment as the Grantor. .




GrantSolutions Amendment Application Control Checklist
Post Award Action: Change in PI/PD
Submitted (Post Award) (Read Only)

This is your GrantSolutions Application Control Checklist (EACC). You will use the EACC to track the status of your application.

To complete your application electronically, enter information by using the online forms and/or adding attachments (upload/mail-in). Required items are noted by the exclamation point image. If an enclosure has not been verified, a red 'X' image is displayed.

Print Application:
[Original Submission](#)

Applicant	
Grant Number	
Application Number	
Action	Change in PI/PD
Project Title	
Submitted Date	03/25/2021 05:06 PM Eastern Time

Information for the Applicant	Enclosure(s)	Attachment(s)	Status
Change PI/PD Instructions	View PDF View Original Version	N/A	
Online Forms	Enclosure(s)	Attachment(s)	Status
Change Project Director	View Online Print Completed No Comments Entered	0 Uploaded Files 0 Mail-in Items	
SF-424 Application for Federal Assistance Version 2	View Online	0 Uploaded Files 0 Mail-in Items	

Deleting an Amendment

- **Question:** How do I delete an Amendment?
- **What to Check:**
 - ❑ Organization's Amendment Workflow Process
 - ❑ Know the roles necessary to delete an amendment (GMO/GMS, PAO, PO)
 - ❑ Only Federal initiated amendments allow the option to delete an amendment (Grantor initiated)
- **System Roles to Resolve the Issue**
 - ❑ GMO/GMS, PAO, PO

Amendment Workflow with Funding Memo



Steps to Walk Back an Amendment Application

Return the
Amendment
Application

Uncomplete
the
Amendment
Application

Delete the
Funding Memo

Reject the
Funding Memo

Delete Notice
of Award



Deleting the Notice of Award

- Awards > Award Processing > Award Overview. GMO or GMS has option to select “Delete Notice of Award”.

ortunities ▾ Applications ▾ Awards ▾ Grants Management ▾ Insight ▾ System Management ▾ Online Data Collection ▾ Help/Support ▾

[Page Help](#)

iew

Organization:		Health	
Project Title:		is Block Grant 2018	
DUNS:	010290900	CCR EIN:	046002284
Grant Number:	6 NB01OT009191-01-04	Approved Amount:	\$0.00
Amendment Number:		Funds Restricted:	No
Budget period Number:		Project Period:	10/01/2017 - 09/30/2019
FAIN:	NB01OT009191	Budget Period:	10/01/2017 - 09/30/2019
Application Number:	NB01OT2020000917	Application Type:	Continuation, New Grant (Out)
Workflow Status:	Drafted	Last Updated By/Date:	Janice Williams - 01/02/2020

Award Preparation

- [Edit/Validate Organization](#)
- [Select Org Address](#)
- [Project Assignments](#)
- [Budget Worksheet](#)
- [Direct Assistance Worksheet](#)
- [Terms and Conditions](#)
- [Funding Restrictions](#)
- [Manage Commitments](#)
- [Manage Project Abstract](#)
- [Application Notes](#)
- [Edit Notice of Award](#)

Award Actions

- [Ready for Review](#)
- [Delete Notice of Award](#)

Award Information

- [Application](#)
- [Award Workflow History](#)
- [Next Workflow Actions](#)
- [Funding Memo](#)
- [Grant History](#)
- [View/Print Last Notice of Award](#)
- [Award Summary](#)
- [View/Print Notice Of Award](#)
- [Recipient Insight](#)

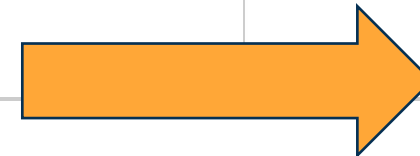
[Close](#)

Rejecting the Funding Memo

- Applications > Funding Memo. PAO has option to select “Reject”.

Total Records Count: 1


Select <input type="checkbox"/>	Application Number / Grant Number Application Type Budget Period	Applicant/Grantee	Service Area	Funding List Amount	Memo Status	NGA Status	Categories/Locale	Action
<input type="checkbox"/>	NB01DP2016000001 (Amendment: Other)	NB01DP009013 Budget Period: 12	Georgia Department of Public Health	Central Office.	Federal: N/A Non-Federal: N/A	Approved Federal: \$0.00 Non-Federal: \$0.00	Ready to Generate	History Manage Commitment Set Budget Period View Grant Notes Manage Project Abstract Project Assignments Budget Worksheet Disapprove Reject

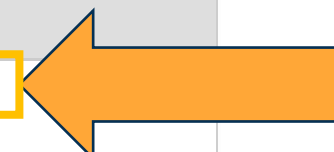


Deleting the Funding Memo


- Applications > Funding Memo. PO has option to select “Delete”.

Total Records Count: 1


Select <input type="checkbox"/>	Application Number / Application Type	Grant Number Budget Period	Applicant/Grantee	Service Area	Funding List Amount	Memo Status	Categories/Locale	Action
<input type="checkbox"/>	NB01OT2020000932  (Amendment: Grant Closeout)	NB01OT009232 Budget Period: 1	Virgin Islands Dept of Health Group	Central Office.	Federal: N/A Non-Federal: N/A	Draft Federal: \$0.00 Non-Federal: \$0.00 Next Workflow Actions		Delete Edit History Manage Commitment Set Budget Period View Grant Notes Manage Project Abstract Project Assignments Budget Worksheet Recommend



Uncompleted the Amendment Application

- Grants List > Manage Amendments ( Manage Amendments) > View Amendment. GMO and GMS have option to select “Uncomplete Amendment” on GrantSolutions Amendment Application Control Checklist

SCR [Original Submission](#)

Applicant	Virgin Islands Dept of Health Group
Grant Number	NB01OT009232
Application Number	NB01OT2020000932 
Action	Grant Closeout
Project Title	Preventive Health and Health Services Block Grant 2018
Submitted Date	02/28/2020 03:19 PM Eastern Time

Grant Announcement	Enclosure(s)	Attachment(s)	Status
Application Upload		3 Uploaded Files 0 Mail-in Items	✓
Additional Information to be Submitted	Enclosure(s)	Attachment(s)	Status
Miscellaneous		1 Uploaded Files 0 Mail-in Items	✓

Post Submission Supplemental Information

Description	Attachment(s) : Uploaded Files
No Attachments Uploaded	

[Amendment Package Status](#): Complete (Post Award)

Mail-In Package Information: CDC Office of Financial Resources is currently not expecting to receive Mail-In Package Information.

Application Notes

Uncomplete Amendment




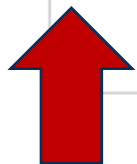
Returning an Amendment Application

- Grants List > Manage Amendments. GMO and GMS have option to select “Return” on Manage Amendment screen.

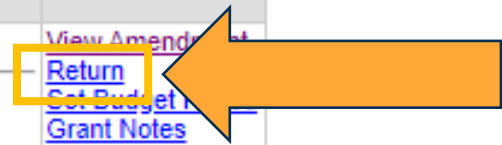
Manage Amendments

Grant Number	NB01OT009232
Grantee Name	Virgin Islands Dept of Health Group
Project Title	Preventive Health and Health Services Block Grant 2018
Project Start Date	10/01/2017
Project End Date	09/30/2019
Last Issued NGA	10/03/2018 (View NGA)


Amendment #	Status	Submitted Date	Type	Budget Period	Funds Requested	Funds Approved	Funding Memo Required	Action
							Funding Memo Status	
NB01OT2020000932 	Submitted (Post Award)	02/28/2020 03:19:30 PM	Grant Closeout	1 10/01/2017 - 09/30/2019	N/A	N/A	No	View Amendment
							N/A	Return Set Budget Grant Notes History Send Message


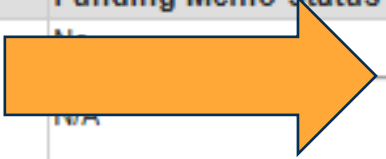


Electronic
Submission
Icon



Deleting the Amendment Application

- Federal initiated amendments allow the option to delete an amendment.
- Grants List > Manage Amendments ( Manage Amendments). GMO and GMS have option to select “Delete Amendment” on Manage Amendment screen.

Amendment #	Status	Submitted Date	Type	Budget Period	Funds Requested	Funds Approved	Funding Memo Required	Action
							Funding Memo Status	
NH28CE2021001461 	Received (Post Award Paper Submission)		Grant Closeout	1 12/31/2020 - 12/30/2021	N/A	N/A		Edit Amendments Delete Amendment Grant Notes History Send Message Set Budget Period


Paper
Submission
Icon

[New](#) [Close](#)

Final Q & A



Resources

- All guides can be found on the [FAIP SharePoint site](#) and on uPerform.
- [Notifications in GMM Quick Sheet](#)
- Visit the [Training on Demand](#) Page to access additional training sessions on various GMM topics.
- All attendees will receive a follow-up email with links to the slides and recording of today's session.



If you would like to delve deeper into some of the topics presented at the Fall User Group, take advantage of GrantSolutions **Training On Demand**, where you can sharpen your skillset at your own pace.

Budget Worksheet

An overview of how to use the Budget Worksheet within GrantSolutions Grants Management Module (GMM). Topics include using the Budget Worksheet for new awards and during amendment actions.

[Slide Deck](#)

[View Recording](#)



Help Desk

- The GrantSolutions Help Desk is available to provide technical assistance
 - Monday – Friday 7 AM to 8 PM Eastern Time
 - Excluding Federal Holidays
 - **Email:** help@grantsolutions.gov
 - **Phone:** 202-401-5282 or 866-577-0771



Thanks for attending!

