

Resolving Common Errors and Warnings on the Notice of Award

GrantSolutions Grantor Public Webinar Series

August 15, 2017

La Tonya Freeman, Senior Technical Trainer

Agenda

- System Error and Warning Messages
- Notice of Award Preparation Activities
- New Awards
- Non-Competing Continuations
- Amendments/Closeouts

System Error and Warning Messages

NOTICE OF AWARD - Draft
Your changes have been saved but the following problems concerning this Draft NGA remain
Type of Recipient is required.
Principal Place of Performance code is required.
The recipient's selected address does not have a valid County. Please correct this through the 'Select Org Address' feature.
You need to assign a current Grants Management Officer to this application and/or to the NGA Draft.
You need to assign a current Grants Management Specialist to this application.
The grantee does not have a vendor ID; please correct this in Notice Of Grant Award Draft screen. Vendor ID must be validated before an award action can be issued.
PMS EIN does not contain an associated PIN. Please update the EIN.
PMS EIN must be 12 alphanumeric characters. First 10 must be numeric, and 11th and 12th can be either numeric or alpha.
A primary Principal Place of Performance Congressional District is required. Please check the Primary Unknown checkbox if the Primary congressional district is unknown.
Principal Place of Performance Congressional District is required.
You need to assign a current Project Director to this application and/or to the NGA Draft.
Please enter a Recipient Congressional District that is in the range of 00 to 90 or 00, 98, 99. If the Congressional District is not known for this state or territory, please enter 90.
OMB requires that all DUNS numbers be validated and a Dun and Bradstreet Confidence Code be obtained. Please select a Dun and Bradstreet Confidence Code as provided by Dun and Bradstreet. If you wish to bypass this requirement, please select the bypass option.
The EIN entered does not exist in GrantSolutions. To bypass this rule, select the checkbox shown in item 22. PAYEE EIN.
The recipient's selected address has not passed validation. Please correct this through the 'Select Org Address' feature.
The recipient's selected address does not have a valid City. Please correct this through the 'Select Org Address' feature.
Your changes have been saved but the following warnings concerning this Draft NGA remain
The organization associated with this award has not been validated by the Central Contractor Registration system. Please complete the Organization Validation process or the Bypass process. The organization's SAM.gov Exclusions validation cannot be completed if the CCR validation is bypassed.

- When the **Save and Verify** button is clicked, any validation issues are listed in a table towards the top of the screen.
- Errors are found under the heading “Your changes have been saved but the following problems concerning this Draft NGA remain”.
- Warnings are located under the heading “Your changes have been saved but the following warnings concerning this Draft NGA remain”.
- Errors must be corrected before the award is transitioned through the workflow process.
- When a warning message is returned, the approval process may continue with the warning message visible to the next approver in the workflow.

Notice of Award Preparation Activities

- Edit/Validate Organization
- Select Org Address
- Project Assignments
- Budget Worksheet
- Terms and Conditions
- Edit Notice of Award

Award Overview			
ACF, Organization:	SouthEast Alaska Regional Health Consortium (SEARHC)		
Project Title:	SEARHC Family Violence Prevention and Services		
DUNS:	083727826	CCR EIN:	
Grant Number:	90EV0444-01-00	Approved Amount:	\$375,000.00
Amendment Number:	0	Project Period:	09/30/2016 - 09/29/2018
Budget period Number:	1	Budget Period:	09/30/2016 - 09/29/2017
Workflow Status:	Drafted	Application Type:	New
Application Number:	EV16000435	Last Updated By/Date:	S tudent1 - 08/14/2017

Award Preparation	Award Actions	Award Information
Edit/Validate Organization	Ready for Review	Application
Select Org Address	Change Type to Replacement	Award Workflow History
Project Assignments	Delete Notice of Award	Next Workflow Actions
Budget Worksheet		Funding Memo
Terms and Conditions		Award Summary
Manage Commitments		View/Print Notice Of Award
Manage Project Abstract		
Application Notes		
Edit Notice of Award		

New Awards

- Object Class is required

--Please select a Object Class--

*24. FINANCIAL INFORMATION:

ORGN	DOCUMENT NO.	APPROPRIATION	FINANCIAL ACCOUNT NO.	NEW AMT.	UNOBLIG	NONFED %	Treasury Account Symbol Account Code	Treasury Account Symbol Sub-Account Code
	90EV044401	75-16-1536	6-G991539	\$ 375000			1536	
			--Please select a financial account--	\$			0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--				0000	
			--Please select a financial account--	\$			0000	
			--Please select a financial account--	\$			0000	

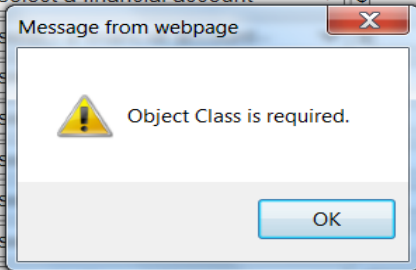
25. REMARKS:

*26. SIGNATURE - ACF GRANTS OFFICER:

Katrina Morgan

Title:

Grants Management Officer



New Awards

- The recipient's selected address has not passed validation. Please correct this through the 'Select Org Address' feature.
- The recipient's selected address does not have a valid City. Please correct this through the 'Select Org Address' feature.

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- Principal Place of Performance Congressional District is required.

(cont.)

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Non-Competing Continuations

- New Amt. cannot be empty.

			--Please select a financial account--	\$			0000	
			--Please select a financial account--	\$			0000	
			--Please select a financial account--	\$			0000	

25. REMARKS:

***26. SIGNATURE - ACF GRANTS OFFICER:** Bridget Shea Westfall
Title: Supervisory Grants Management Specialist

27. SIGNATURE(S) CERTIFYING FUND AVAILABILITY

28. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S): June Dorn
DATE (MM/DD/YYYY): 05/09/2016

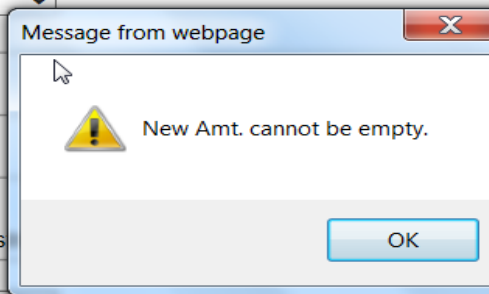
ByPass Central Contractor Registration Validation ?
☐ Please select this box if you wish to bypass Central Contractor Registration

Funding Transparency Act Award Recipient Information: Show/Hide
Funding Transparency Act Award Project & Award Information: Show/Hide
Funding Transparency Act Award Principal Place Of Performance Information: Show/Hide

Save Save and Verify Close

CHAT NOW
Ask a question by chat

ACF Contact Info | (202) 401-5282 or (866) 577-0771 | help@grantsolutions.gov



Amendments/Closeouts

- Authorization is required.

<input type="radio"/> 42 U.S.C. 10410
<input type="radio"/> 42 USC 10401 et. seq.
<input type="radio"/> 42 USC 11821-11825
<input type="radio"/> 42 USC 11821-11825
<input type="radio"/> 42 USC 1310

***8. BUDGET PERIOD (MM/DD/YYYY):**
09/30/2009 THRU 09/29/2010

***9. PROJECT PERIOD (MM/DD/YYYY):**
09/30/2009 THRU 09/29/2012

***10. CAT NO.:**
93.623 - Basic Center Grant

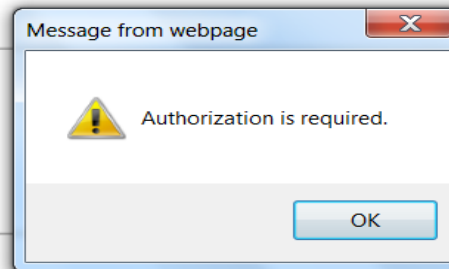
***11. RECIPIENT ORGANIZATION:**
HARRIS COUNTY, TEXAS
6300 Chimney Rock Rd
Houston, TX 77081 - [4502]

Grantee Authorizing Official:
Ed Emmett

***12. PROJECT / PROGRAM TITLE:**
Basic Center Program

13. COUNTY:

***14. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR:**
Name: Ginger Harper
Address: 6300 Chimney Rock Rd



Amendments/Closeouts

- The award amount (18. Amount Awarded This Action) is lower than the Prior Approval and Funding Memo approved budget TOTAL amount for this amendment. Do you wish to continue?


ORGN	DOCUMENT NO.	APPROPRIATION	FINANCIAL ACCOUNT NO.	NEW AMT.	UNOBLIG	NONFED %	Treasury Account Symbol Account Code	Treasury Account Symbol Sub-Account Code
	90CB016101	7581536	8-G998051	\$ -109393			0000	
	90CB016102	7581536	8-G998051	\$ 0			0000	
	90CB016102	7591536	9-G998051	\$ 0			0000	
	90CB016103	7591536	9-G998051	\$ 0			0000	
	90CB016103	7501536	0-G998051	\$ 0			0000	
	90CB016104	7511536	1-G998051	\$ 0			0000	

25. REMARKS:

26. SIGNATURE - ACF GRANTS OFFICER:

27. SIGNATURE(S) CERTIFYING FUND AVAILABILITY

28. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) DATE (MM/DD/YYYY):


ByPass Central Contractor Registration Validation 
☐ Please select this box if you wish to bypass Central Contractor Registration Validation for this award.

Funding Transparency Act Award Recipient Information:

Funding Transparency Act Award Project & Award Information:

Funding Transparency Act Award Principal Place Of Performance Information:

Message from webpage

 WARNING: The award amount(18. Amount Awarded This Action) is lower than the Prior Approval and Funding Memo approved budget TOTAL amount for this amendment. Do you wish to continue?

Amendments/Closeouts

- Selected financial account(s) is over 5 years old. Account(s) of this age may only be used in special circumstances. This transaction may fail in the accounting system. Please contact your Financial Officer if you have questions.

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Amendments/Closeouts

- **Financial Account Number and Document Number must be unique when entering a new CAN.**

Amendments/Closeouts

- **Appropriation Number is missing for Financial Account. Please have your FMO enter this on the Manage Financial Accounts screen.**

Questions?

Visit GrantSolutions.gov