

# Recipient Data Insights Quick Start Guide



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#### INTRODUCTION

GrantSolutions Recipient Data Insights (RDI) is a comprehensive risk management service focused on reducing fraud, waste, and abuse of Federal investments. Additionally, risk management services reduce Federal staff burden by automating the collection of data from multiple sources, keeping the information up-to-date, and presenting the data in a straightforward, actionable way.

#### **ACCESSING RECIPIENT DATA INSIGHTS**

1. From the GrantSolutions Services "Homepage" click the RDI icon.

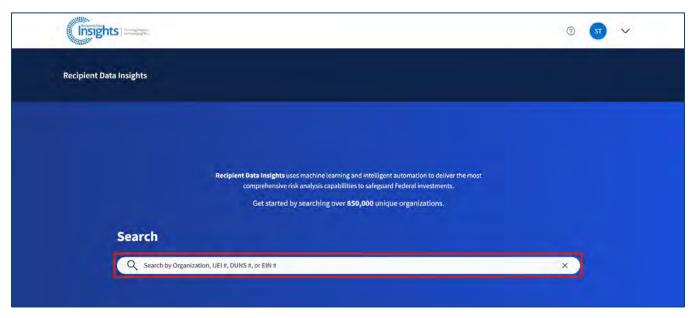
**Note:** Users can also access Recipient Data Insights from the Classic Experience of Grants Management Services (GMM).





#### FINDING A RECIPIENT ORGANIZATION

1. From the "Recipient Data Insights Search" screen, enter a recipient **Organization**, **UEI** #, **DUNS** #, or **EIN** # and selecting a **search result** from the drop-down.





#### **RECIPIENT DATA INSIGHTS SCREENS**

#### **DASHBOARD**

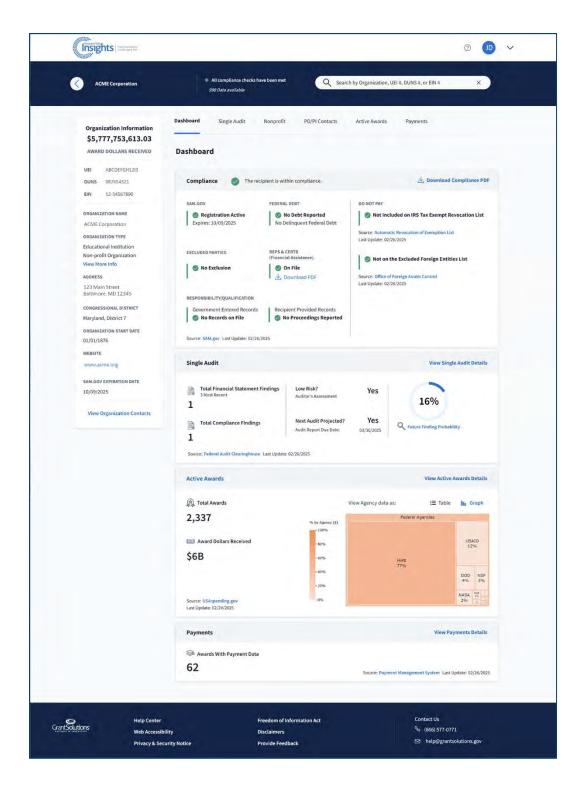
The Dashboard Screen presents an overview of the Recipient's key risk indicators, Federal grant management portfolio, and potential areas of risk.

The Compliance information indicates the Recipient's status with required compliance checks in SAM.gov and Treasury's Do Not Pay. Use the Download Compliance PDF hyperlink to view and save the Compliance Snapshot. The Snapshot includes the compliance indicators; related details for all yellow indicators; the Reps & Certs, if available; and the name of the person and the date the Snapshot is downloaded.

Data is refreshed daily. Green indicates that the Recipient meets the specific compliance requirement, and yellow indicates a compliance issue that requires a closer look. The compliance status displayed in the Hero Bar reflects the status of compliance checks shown in the Compliance card. A single yellow indicator in the Compliance card results in a yellow indicator in the Hero Bar.

The Single Audit, Active Awards, and Payment Data cards provide a snapshot of the data available on the related Screens. Each card displays the data source, the date last updated, and a link to the related Screen to view the full details.







#### **SINGLE AUDIT**

The Single Audit screen provides insight into the Recipient's experience managing Federal awards.

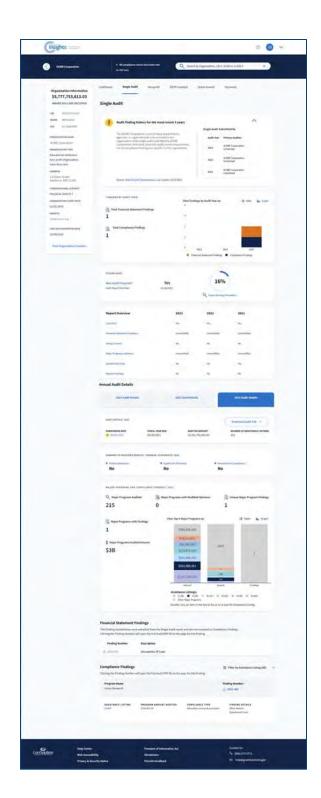
Single Audits are required for Recipients who expend \$1,000,000 or more in Federal funds within the organization's fiscal year. The Single Audit screen displays data from the Federal Audit Clearinghouse for the three most recent Single Audits. Recipient Data Insights maps organization-wide single audit data to all agencies, departments, or organizational units associated with the organization-wide audit.

RDI shows the total number of financial statement and compliance findings for the last three years, a breakout of the number of findings by year, and an overview of the Auditor's Opinions and Assessment of Risk by year. The system projects whether a Single Audit will be required in the next year, the date the audit is due, and the probability of future findings.

Users can delve into the Annual Audit Details for each of the three audit years. RDI displays the results of the Auditor's review of the financial statements including any disclosures of material weaknesses and significant deficiencies in internal control, and any noncompliance material to the financial statements. The Major Programs and Compliance Findings graph provides information on the scope and results of the single audit. Data can be viewed as a table.

The full Single Audit Report is available for download along with an extract of the Audit Summary Findings and Award Level Findings.





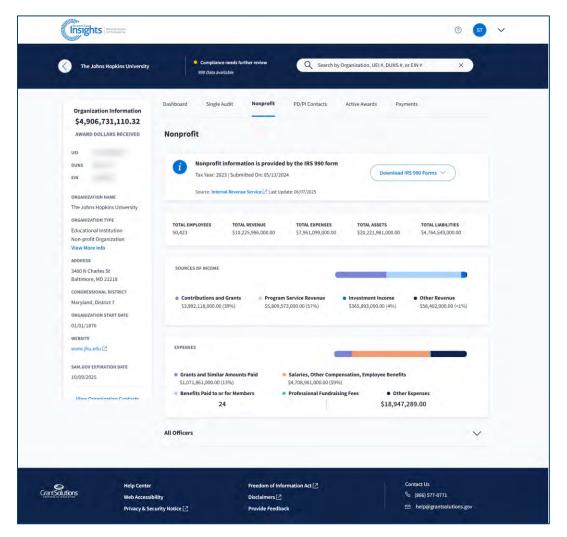


#### **NONPROFIT**

Tax-exempt nonprofit organizations must electronically file an IRS Form 990 annually to maintain tax-exempt status.

Form 990 collects a variety of organizational and financial information that is valuable in assessing the financial health and management of the nonprofit organization.

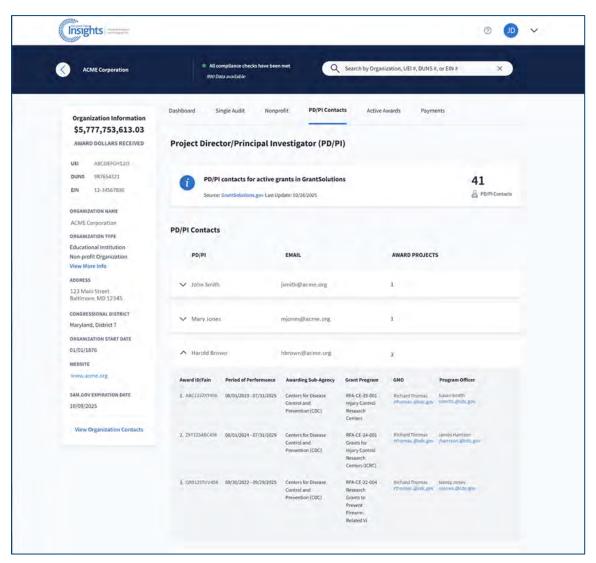
The Nonprofit Screen displays IRS 990 data for Recipients who electronically submit a Form 990 to the IRS. Users can view and download the three most recent IRS 990s or 990-EZs in PDF format.





#### PI/PD CONTACTS

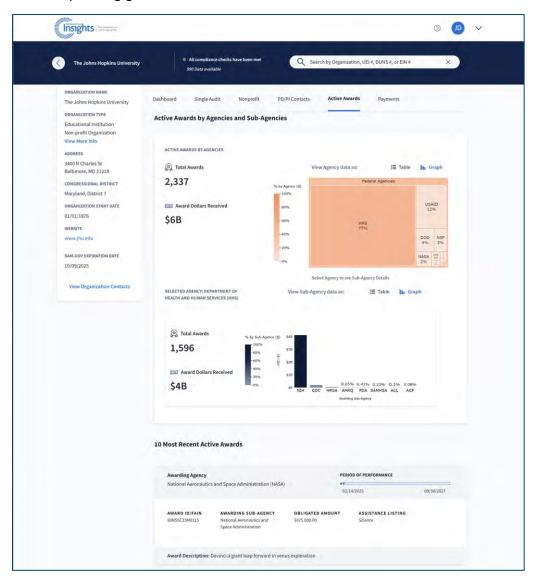
The "PD/PI Contacts" Screen provides information on the number of grants assigned to a specific Project Director/Principal Investigator (PD/PI). PD/PI information is specific to awards issued through GrantSolutions.





#### **ACTIVE AWARDS**

USA Spending provides the government-wide Federal grant portfolio of the Recipient. Agency-level data is presented in a visualization or table format that proportionately shows the funding amounts issued by Federal agencies. Active Award data is also presented at the Sub-Agency level. Detailed data is available for the 10 Most Recent Active Awards. A full list of Active Awards can be accessed through the USAspending.gov link.

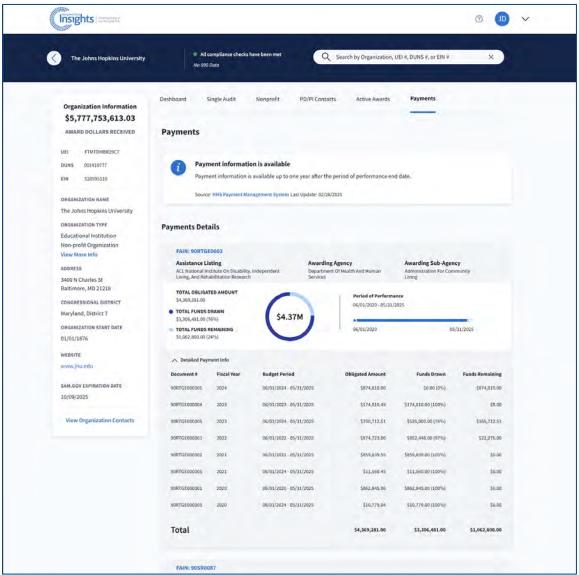




#### **PAYMENTS**

The Payments Screen provides the total obligated amount, funds drawn, and remaining funds by Federal Award Identification Number (FAIN). The HHS Program Support Center's (PSC) Payment Management System (PMS) is the data source for awards issued via GrantSolutions.

A review of the Recipient's use of award funds during the Period of Performance may reveal potential delays or difficulties in fulfilling the terms of the award. Data is maintained on the Payment Screen for one year after the period of performance end date.



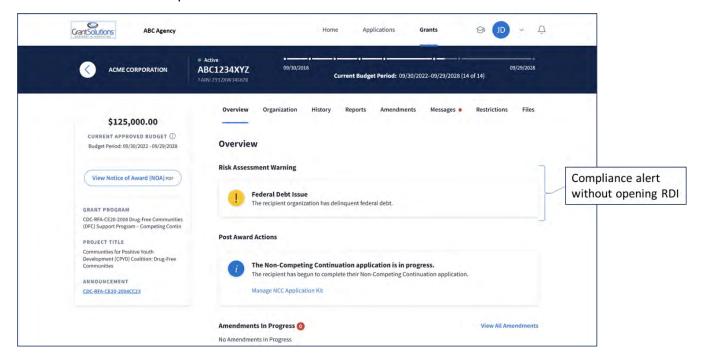


#### RECIPIENT DATA INSIGHTS ACROSS GRANTSOLUTIONS

Recipient Data Insights compliance data is now provided at various places within GrantSolutions. This allows users to identify potential risk while they are performing other tasks so that they don't have to actively search RDI for this information.

#### **GRANTOR GRANT DETAILS OVERVIEW**

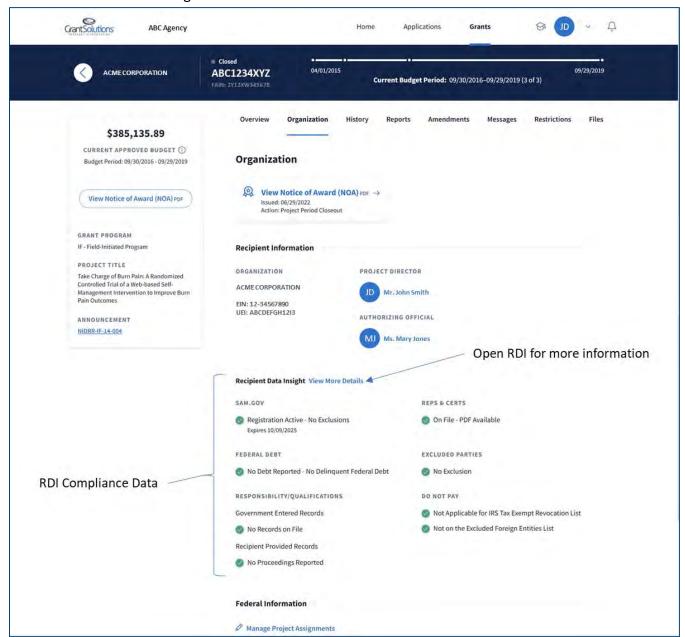
The Risk Assessment Warning on the Grant Details Overview screen shows when at least one value in the RDI compliance data is yellow. This is similar to the indicator that shows on the top of the RDI Dashboard screen's Compliance section and hero bar.





#### **GRANTOR'S GRANT ORGANIZATION**

The Recipient Data Insight section of a Grant's Organization screen shows the compliance data that shows on the RDI Dashboard screen's Compliance section. There is also a link to open RDI if you want to learn more about this organization.





### GRANTOR'S AWARD TRANSITION – INDIVIDUAL AWARDS

Grantee	Application Type Application Number Grant Number	Status			
AMILY, DEPARTMENT OF	New				
			Compliance Information:		
			SAM.gov Registration:	Registration Active (Expires: 12/27/2025) (Updated from SAM.gov: 02/05/2025 at 10:19 AM EST)	
			Federal Debt:	No Debt Reported	
			Excluded Parties:	No Exclusion	
			Reps & Certs:	On File (See Recipient Data Insights for more information)	
			Responsibility/Qualification	Government Entered Records - No Records on File Recipient Provided Records - Not Required to Report	
			Do Not Pay:	Not Applicable for IRS Tax Exempt Revocation List Not on the Excluded Foreign Entities List	



#### GRANTOR'S AWARD WORKFLOW HISTORY - INDIVIDUAL AWARDS

